

**MINUTES OF A MEETING OF SNITTERFIELD PARISH COUNCIL HELD IN THE VILLAGE HALL ON
MONDAY 10 SEPTEMBER 2018, COMMENCING AT 7.30 PM**

PRESENT

Councillor C Kimberley – Vice-Chairman In the Chair

Councillor Mrs P Cox

Councillor G Norris

Councillor C Pearson

Councillor P Smith

District Councillor – Councillor P Richards for part of the meeting & County Councillor Mrs A Parry for part of the meeting

8 members of the public for all or part of the meeting

1. Public Participation

The Licensee of the Snitterfield Arms introduced herself and notified those present that she was to leave the public house with sadness but hoped to pursue a new day care business in the village.

Mrs G Waldron expressed her concern regarding land on Kings Lane where she believed that there had been a number of trees removed and water pipes had been laid, along with a new electricity supply. Mrs Waldron explained that the Enforcement Officer at the Planning Authority was aware of the situation and it was being monitored.

2. Apologies

Apologies for absence were received on behalf of Parish Councillors P Blanchard & C Elliott.

3. Declarations of Interest

Cllr C Kimberley declared a personal interest relating to a finance item and took no part in the discussion of this item.

4. To approve the Minutes of the meeting held on 9 July 2018

The Minutes of the Meeting held on 9 July 2018, having been previously circulated, were agreed and signed by the Vice-Chairman.

5. Report from County Councillor Mrs A Parry

Councillor Mrs A Parry reported on the situation on Hurdlers Lane and explained that contact had been made with both David Krause at WRHA and also Jeff Welsby at WCC regarding the 12 weeks schedule for road works on the gas installation into Hurdlers Lane.

Jeff Welsby advised that he was to contact the Permit Team to look into the matter. The nature of the works maybe more complicated than a straightforward connection and will require access to the gas main network in the highway, but WCC was to investigate to see how the project timescale can be fast-tracked if possible in view of the need to provide central heating to homes before November.

Jez Romano, Network Manager at WCC had advised that there was no issue if GTC wished to attend in early October and explained that WCC is not holding the matter up. It was understood that GTC had not reverted back to the November dates.

Councillor Parry also reported that a decision on community grant applications is anticipated in October 2018 and the grants will be reviewed on 17th September.

The next Community Forum for Wellesbourne and Kineton, which also includes Snitterfield is being held on Thursday 13th September at 6.30pm, the venue is to be confirmed as well as speakers. More information is anticipated in time for the September meeting.

The next Full County Council Meeting is being held on Tuesday 16th October.

Also, Cllr C Kimberley asked Cllr Parry for information regarding The Lengthsman Scheme and Cllr Parry gave an outline of how the scheme worked positively in Wellesbourne and explained that more information on the scheme was available via the County Council.

6. Report from Councillor P Richards

Councillor P Richards reported that the District Council is producing a new Strategic Housing Land Availability Assessment (SHLAA) to assist in the preparation of its Site Allocations Plan.

The National Planning Policy Framework (NPPF) requires Councils to prepare and keep up-to-date a SHLAA to understand the availability of land for potential future development in their area. The SHLAA is a technical assessment to see whether land could be developed, not whether land should be developed.

A SHLAA should identify and assess all sites and broad locations regardless of the amount of development needed, in order to provide an audit of available land. However, the current version of the SHLAA has a more specific and focused purpose which is to inform the identification of reserve housing sites, as required by the Core Strategy. Reserve sites will be identified in the emerging Site Allocations Plan that, when adopted, will sit alongside the Core Strategy as the statutory Development Plan for Stratford-on-Avon District.

Consequently, this SHLAA does not cover a number of matters that they usually do, such as assessing the scope for small-scale windfalls or the extent of the urban capacity of the District. This is because such sites are likely to conform to the Core Strategy and could come forward for development in any case. On that basis, they would not be suitable as reserve sites which will only be released for development if certain criteria are met.

Additionally, Councillor Richards reported on the proposal for river navigation on the Avon to be extended between Stratford and Warwick. Following a report on the possible economic benefits of this proposal, it is likely that an alternative proposal to create a pedestrian/cycle route along the river between the two towns will be pursued further.

7. Matters Arising

a) Play Areas

Councillor P Smith confirmed that the replacement of swings seats had taken place and he held other spare parts for the equipment.

The Clerk reported that the RoSPA Annual Inspections were due to take place in November.

b) Hurdlers Lane

Councillor Paul Blanchard and Councillor Pat Cox attended a meeting in August with Douglas Doherty, Vice-Chair of WRHA regarding the outstanding issues for the homes in Hurdler's Lane. Whilst the residents have been delighted they are to have gas heating installed, they are dismayed that this will not be until mid-end of November due to the timeline being given by WCC to the gas supply pipe company, GTC. Douglas Doherty had asked if the Parish Council could contact WCC to see if the timeline for the work could be bought forward, and Councillor Blanchard was pursuing this.

Unfortunately, the remedial issues are not progressing very quickly. Repair work to the windows has been undertaken, but not all to the satisfaction of the Independent Consultant. Inferior workmanship has been reported by the residents for the installation of the new front doors.

The remedial work to the roofs has still only been undertaken to two of the homes. Since the recent rainfall, one of the residents has reported bowing of the oak lounge flooring – this has not yet been investigated.

There are also several outstanding repair works to two of the homes and Douglas Doherty stated he would chase up with the Maintenance Department.

c) Playing Field Working Group (PFWG)

Councillor C Kimberley reported that the membership of the Playing Field Working Group includes representatives from the Sports Club and Cricket Section of the Sports Club, Snitterfield at Play (Sn@P), The Fete Committee, School Governors, the Nursery and Parish Council.

The first meeting of the Group took place on 18th July.

The current uses of the playing field and its maintenance arrangements were discussed, and copies of the deeds and Charity Commission Schemes dated 1992 and 1995 were circulated. The remit for the Group was also discussed, as well as the ways in which the facilities could be improved for all users.

* It was agreed that arrangements would be made to ask Mark Griffin who had been instrumental, with others, in the development of King George's Field at Barford to the excellent standard it is today, for his insights into how such a project can be progressed.

* It was also agreed to recommend to the Parish Council, that it agrees to the Cricket fixtures schedule that Snitterfield, Barford, and Norton Lindsey Cricket teams are proposing to play on the playing field during 2019. Subsequent to the meeting, six members of the PFWG had a very informative meeting with Mark Griffin at King George's Field at Barford on 25th July. Another meeting of the PFWG is to be arranged shortly to establish the next steps to be taken.

Following the recommendation made to the Parish Council, it was agreed unanimously by the members, to the Cricket fixtures schedule, that Snitterfield, Barford, and Norton Lindsey Cricket teams are proposing to play on the playing field during 2019.

d) Dog Fouling

It was confirmed that the dog foul bin had now been re-sited from the small play area to the layby on Park Lane and the Clerk had asked the District Council to make the change to their schedule to ensure that this was emptied.

e) Community Café

Councillor P Cox explained that it was becoming increasingly difficult for Councillors to be able to represent the Parish Council on a monthly basis at the café and suggested that two members attend the Community Café on a quarterly basis. The idea was agreed by all members and Councillor P Cox was to draw up a rota for members.

f) Website

Councillor C Pearson was to arrange a meeting with Councillors P Blanchard, C Kimberley and P Smith, to finalise the website and confirm a launch date.

g) Village Signage

Mr D Manley presented a report and photographs to members and expressed his concern regarding the number of dilapidated and dirty road signs throughout the village. He was also concerned regarding overgrown vegetation which was obstructing a number of signs.

The Clerk explained that the majority of the signs were owned by the County Council, and the County Council had been notified regarding the matter and this was to be addressed.

The Clerk would look at the report to determine as to what vegetation was in a Conservation Area before requesting its removal. Other issues would be dealt with accordingly by the Clerk, who was to liaise with Mr Manley and the District and County Councils.

8. Finance

a) Income & Expenditure

The Parish Clerk circulated schedules of Income and Expenditure relating to July & August 2018 and the schedules were accepted by members.

b) Grants to Organisations

The Clerk had previously circulated details of a request for funding from the Cricket Club for £500.00 towards the £1,000 required to build a veranda at the pavilion. It was agreed unanimously to support the Club by awarding the £500.00

9. Planning

The Clerk had previously circulated a schedule relating to all current planning applications which is appended to these minutes.

10. Street Naming

The District Council had notified the Clerk of a proposed street name for the development at Appleton House. The suggested name was Hawkswood Rise which members were opposed to. It was agreed that the name did not have any local connection and the Clerk was to contact the District Council with its objections and reasons.

11. Neighbourhood Plan

Cllr C Kimberley asked for volunteers to assist in the delivery of the Neighbourhood Plan to residents.

12. Flooding

Councillor C Pearson reported that she was in the process of re-submitting the grant application for a trash screen at Bearley Brook.

13. Correspondence

SDC – Letter to determine planning applications under delegated powers

WALC – Understanding & Responding to Planning Applications

WRCC – Email received on 10 August. Future plans for housing at Shaw Close are currently on hold

SDC – Draft Strategic & Housing Availability Assessment – Comments due by 14 September

14. Speed Watch

Councillor P Cox had submitted the completed forms to the Police Authority at Stratford Police Station and was awaiting a response.

15. Observations from Parish Councillors

Councillor C Pearson reported that the Rubbish Friends Group was to meet on Sunday 16 September to carry out a litter pick and all equipment was to be provided.

Councillor P Cox reported that Snitterfield Actioning Climate Change (SACC) had conveyed that the Parish Council could apply for funding towards improvements to the allotments if required.

16. Public Questions

Mrs H Schmidt-Hansen asked if there was likely to be any light pollution from Appleton House once works were complete and the Clerk was asked to make enquiries.

17. Confidential Item - Vacancy for a Parish Councillor

Under Section 100A of the Local Government Act 1972 the public and press were excluded from the meeting for this item by reason of the likely disclosure of exempt information relating to an individual, information which was likely to reveal the identity of an individual, and information relating to the financial or business affairs of any particular person.

Following an application from Mrs Susan Main, expressing her interest in being co-opted to fill the vacancy, it was resolved unanimously to invite Mrs Main to the next meeting for co-option on to the Parish Council.

The meeting finished at 9.10pm

Signed.....Designation.....Date.....

Planning Schedule – July & August 2018

Application Number	Application Details	Comments required by	SPC Comment	SDC Comment
17/01594/FUL	Avon Lodge, Ryon Hill, Warwick Road, SOA A five bedroom dwelling	26/07/17	Object	Refused
18/00295/FUL 18/00295/FUL	Blackhill Farm, Warwick Road Alteration, conversion and change of use of a range of linked agricultural / storage buildings to form a 3 bedroom dwelling, including demolition of a partially derelict barn and extension over part of the former footprint of the demolished structure. Change of use of agricultural land to residential Amended:	21/03/18 21/05/18	Support – providing the permission granted on 28 th January 2010 for a replacement dwelling to be built on land that includes part of the site for the current application is no longer extant. [09/02324/FUL] Support amended	
18/00475/FUL	Snitterfield Methodist Church Change of use of Methodist Church (D1) to one dwelling (C3)	27/4/18	Support	Granted 22.07.18
18/01085/FUL	Airmanship Hall Demolition of existing building (former aircraft hanger) and erection of two detached dwellings – resubmission of 17/02592/FUL	25/05/18	No representation	Refused
18/01236/FUL	Grange Meadow, Block 1, Ingon Lane Alterations to building block 1 to include the removal of asbestos roof guttering and vertical cladding. New insulated profile steel sheet roof. Insertion of new window and door openings to East and West elevations reposition window and door openings to North and South elevations.	31/05/18	Support	Granted 12.07.18
18/01299/FUL	Cantelupe, 2 Cedar Drive Insertion of 3 rooflights and 1 side facing ground floor window	27/06/18	Support	Granted 23.07.18
18/01709/FUL	Pipers, 2 Church Lane Erection of a garden room with surrounding wooden decking	15/08/18	Support	
18/01790/FUL	Meads End, 5 Frogmore Road Proposed first floor extension above garage, two storey front extension and single storey rear extension. External alterations to dwelling including new windows and addition of cladding, stone and render	16/08/18	Support	
18/01880/FUL	Hillcrest, 5 Bell Lane Raising roof for loft conversion providing 2no. bedrooms and new rear single storey extension	8/8/18	Support	
18/01883/FUL	Land Between B439 Evesham Rd/Luddington Rd & A3400 Shipston Rd, Including Land Between	31/10/18		

	Luddington Rd & Stratford Racecourse, Land Between River Avon & River Stour/B4362 Clifford La And Land Between B4362 Clifford La And A3400 Shipston Road			
18/01996/FUL	Gable End, The Green Single storey glazed flat roof extension with lantern roof light to front elevation to create open plan kitchen/dining area.	28/08/18	Support	Granted 30.08.18
18/02106/FUL	Stratford Armouries, Hawkswood Farm Part change of use of land to holiday home park; siting of up to 44 holiday lodges (falling under the definition of a Caravan); construction of guest reception, buggy store and maintenance/laundry buildings; new landscaping and habitat creation; laying of hardstanding bases, access roads and communal parking; and the demolition of two former World War 2 buildings	14/08/18	Object	Refused
18/02426/VARY	Snitterfield Village Hall Variation of Condition 2 of planning permission 16/01890/FUL dated 9 August 2016 to allow omission of glazed canopy, alterations to front entrance canopy, single storey side extensions and rear alterations. Original description of development: Single Storey Rear Extension, single storey side extension and glazed canopy, new front entrance canopy	21/09/18		
18/02454/FUL	Bellbrook House, Bell Lane Removal of existing conservatory to allow for the addition of a timber and double glazed garden room	1/10/18		

Tree Applications

Application Number	Application Detail	Comments required by	SPC Comment	SDC Comment
18/02290/TREE	Westfield, Church Road T1 - larch - Fell T2 - spruce - Crown lift to approx. 3.6 metres	22/08/18	Support	No objection 8/9/18
18/02291/TREE	Meadow View, The Green T1 - hornbeam - Reduce in height from approx. 6-7.6 metres to 2.4-3 metres and spread from approx. 5 metres to 3 metres. Crown thin by 40%	22/08/18	Support	No objection 8/9/18
18/02293/TREE	3 The Terrace, The Green T1 - silver birch - Reduce in height from approx. 12.2 metres to 9.8 metres and spread from approx. 9 metres to 5 metres. Shape and balance tree with maximum reduction of 2 metres	22/08/18	Support	