

MINUTES OF THE ANNUAL MEETING OF SNITTERFIELD PARISH COUNCIL HELD IN THE VILLAGE HALL ON MONDAY 11 JUNE 2018, COMMENCING AT 7.30 PM

PRESENT

Councillor P Blanchard – Chairman

Councillor Mrs P Cox

Councillor Ms C Kimberley

Councillor C Pearson

Councillor P Smith

County Councillor - Councillor A Parry

3 members of the public for all or part of the meeting

1. Public Participation

Mrs H Schmidt – Hansen notified members that Mr O Schmidt – Hansen was repainting the telephone box and members expressed their gratitude.

Mrs Schmidt Hansen expressed her thanks to all involved in Snitterfield Fete, which had taken place on Sunday 10 June 2018 and had been a huge success.

Mrs A Turner notified members that a resident had been a victim of fraud, when post had been stolen from her post box.

2. Apologies

Apologies for absence were received on behalf of Councillors C Elliott, G Norris, D Tweed and District Councillor P Richards.

3. Declarations of Interest

None.

4. To approve the Minutes of the meeting held on 16 May 2018

The Minutes of the Annual Meeting held on 16 May 2018, having been previously circulated, were agreed and signed by the Chairman.

5. Report from County Councillor Mrs A Parry

Councillor Mrs A Parry gave details of the Councils Grant Scheme, which consisted of £6,000 to be split over seven parishes. The deadline for applications was 31 August 2018.

6. Matters Arising

a) Play Areas

In his absence, Councillor D Tweed had submitted a quotation to the Clerk for £300.00 for repair works to the climbing frame. It was agreed unanimously that the works should proceed as a matter of urgency.

Councillor Tweed was awaiting quotes for the replacement of swings seats at the Knob from Wickstead and the Clerk was requested to ensure that the swings were replaced as a matter of urgency.

b) Hurdlers Lane

Cllr Cox reported that unfortunately, there had been little change since the last Parish Council meeting. However, she was to meet with the Maintenance Manager of WRHA, their Independent Consultant, a member of the window installation company and the new maintenance contractors (J Tomlinson), where it is hoped the numerous outstanding issues can be progressed.

c) Sports Club

Window

The Clerk had received a request from the Sports Club to install an additional window in the Pavilion.

No objections were raised, subject to there being no impact to the structure of the building and the addition conforming to the Council's insurance policy.

Playing Field Working Group

Councillor Kimberly reported that 2 responses had been received following the distribution of leaflets regarding the Working Group as she was progressing with this project.

d) Dog Fouling

The Clerk reported that Councillor Elliott had replenished the gloves in the dispenser.

7. Finance

a) The Parish Clerk circulated schedules of Income and Expenditure relating to May 2018 and the schedules were accepted by members.

b) Grants to Organisation

St James the Great, had submitted a request for funding for £2,000 towards the repairs to the clock tower and it was agreed unanimously that the Parish Council grant the funds.

Snipe had submitted a request for funding towards the running costs of the newsletter and it was agreed unanimously that the Parish Council makes a grant of £690.00.

8. Planning

The Clerk had previously circulated a schedule relating to all current planning applications which is appended to these minutes.

Additionally, it was agreed that Councillor C Kimberley would attend the Planning Committee meeting at the District Council's on Wednesday 13 June 2018 to speak against planning application 17/03029/FUL Hawkeswood Farm.

9. Polices & Procedures

a) Standing Orders.

It was agreed that the review of Standing Orders would be deferred until the next meeting.

b) Social Media Policy

Members unanimously agreed to adopt Stratford District Council's Social Media Policy.

c) Annual Governance Procedure

Having reviewed the Annual Governance Procedure, it was agreed that no alterations were required.

d) Code of Conduct

It was RESOLVED to adopt the Councillor Code of Conduct as adopted by Stratford-on-Avon District Council on 16 October 2017, so as to replace the Parish Council's existing Code of Conduct.

10. Correspondence

a) WALC Events Programme

b) WALC – Safe Guarding of Young Children

c) WALC Joint Strategic Needs Assessment

d) WCC Community Capacity Task & Finish Group

e) WALC – CIL Survey

f) WCC – County Councillors Grant Fund

11. Speeding

Councillor P Cox reported that the Speed Group was progressing, and the Clerk suggested that the Parish Council contacts Bearley Parish Council in order to work together.

12. Neighbourhood Plan

Councillor Kimberley was making arrangements for the printing of the Neighbourhood Plan.

13. Observations from Parish Councillors

There were no observations from Parish Councillors.

14. Public Questions

Mrs A Turner asked if anyone would be interested in an unused door and window and the Clerk was asked to contact the Sports Club.

15. Confidential Items

Under Section 100A of the Local Government Act 1972 the public and press were excluded from the meeting for this item by reason of the likely disclosure of exempt information relating to an individual, information relating to an individual, information which is likely to reveal the identity of an individual, and information relating to the financial or business affairs of any particular person.

The meeting finished at 9.00pm

Planning Schedule – May 2018

Application Number	Application Details	Comments required by	SPC Comment	SDC Comment
17/01594/FUL	Avon Lodge, Ryon Hill, Warwick Road, SOA A five bedroom dwelling	26/07/17	Object	
17/01749/FUL	The Old Cottage, Brookside Proposed demolition of existing garage and office, porch and link wall. Construction of extension to form Granny annex	22/08/17	Support	Granted
17/01750/LBC Amended version	The Old Cottage, Brookside Proposed demolition of existing garage and office, porch and link wall. Construction of extension to form Granny annex Proposed demolition of existing garage and office, porch and link wall and construction of an extension to form a "Granny" annex and change of use of adjacent land to provide domestic parking and turning areas	22/08/17 23/04/18	Support subject to Conservation Officer Approval Object	Granted
17/02422/FUL	Hill Cottage, Kings Road Erection of oak framed, open sided, two bay car port with tiled, pitched roof on existing gravel drive	31/10/17	Support	
17/02551/FUL	Land Adj. to telephone Exchange, Bearley Road Erection of three residential dwellings	25/09/17	Object	Refused
17/02565/FUL	Land off Jago Green Change of use of land to domestic and erection of 9 dwellings	08/11/17	Object	

17/03029/FUL	Hawkswood Farm, Gospel Oak Lane Change of use of land to holiday home park with the siting of up to 44 holiday lodges (falling under the definition of a Caravan); construction of guest reception, buggy store and maintenance/laundry buildings; new landscaping and habitat creation; laying of hard standing bases, access roads and communal parking; and the demolition of two former World War 2 buildings	11/12/17	Object	
17/03671/FUL	25 The Green Principal residence, in conservation zone. Require lawful development certificate for planned highly glazed extension and change of doorway to window - these would normally be allowed under permitted development, but as this does not apply in conservation zones have been advised by Stratford-upon-Avon planning office to request an LDC to confirm planned changes are lawful	17/01/18	Withdrawn	
18/00295/FUL	Blackhill Farm, Warwick Road Alteration, conversion and change of use of a range of linked agricultural / storage buildings to form a 3 bedroom dwelling, including demolition of a partially derelict barn and extension over part of the former footprint of the demolished structure. Change of use of agricultural land to residential	21/03/18	Support - providing the permission granted on 28 th January 2010 for a replacement dwelling to be built on land that includes part of the site for the current application is no longer extant. [09/02324/FUL]	
18/00295/FUL	Amended:	21/05/18	Support amended	
18/00475/FUL	Snitterfield Methodist Church Change of use of Methodist Church (D1) to one dwelling (C3)	27/04/18	Support	
18/00663/FUL	Snitterfield Sports Club Extension to the existing cricket pavilion to build a covered veranda on the front with some raised decking	27/04/18	No representation	
18/01073/FUL	The Grove, Old Kings Lane First floor glazed balcony, footlights on side elevation and proposed canopy porch	11/05/18	Support	
18/01085/FUL	Airmanship Hall Demolition of existing building (former aircraft hanger) and erection of two detached dwellings – resubmission of 17/02592/FUL	25/05/18	No representation	
18/01236/FUL	Grange Meadow, Block 1, Ingon Lane Alterations to building block 1 to include the removal of asbestos roof guttering and vertical cladding. New insulated profile steel sheet roof. Insertion of new window and door openings to East and West elevations reposition window and door openings to North and South elevations.	31/05/18	Support	
18/01299/FUL	Cantelupe, 2 Cedar Drive Insertion of 3 rooflights and 1 side facing ground floor window	27/06/18		

Tree Applications

Application Number	Application Detail	Comments required by	SPC Comment	SDC Comment
18/01066/TREE	Joiners Cottage, The Green T1 & T2 Conifer – Reduce in height to approx. 4.2 meters and spread to approx. 2.6 metres T3 – Cherry – reduce in height to approx. 6.4 metres and spread to approx. 5.5 metres	02/05/18	Support	
18/01418/TREE	1 Bell Brook T1 - golden weeping willow - pollard to approx 8metres, reduce heavy loading over road and stress on main unions. T2 - cherry - Remove (Permission not required)	07/06/18	Support	