

**MINUTES OF A MEETING OF SNITTERFIELD PARISH COUNCIL HELD IN THE VILLAGE HALL ON
MONDAY 8 OCTOBER 2018, COMMENCING AT 7.30 PM**

PRESENT

Councillor P Blanchard – in the Chair
Councillor Mrs P Cox
Councillor C Elliott
Councillor C Kimberley
Councillor G Norris
Councillor C Pearson
Councillor P Smith

9 members of the public for all or part of the meeting

1. Public Participation

Mr R Yendall gave a presentation regarding the future use of the sports pavilion and asked members to consider agreeing to a new building which would be part funded by donations and fund raising. Mr Yendall's proposal included dual use of the building for the Nursery and the Cricket Club. This item was further discussed under item 6c below.

Mr N Allan gave a presentation on four planning applications which he was to submit in the next month and the plans included the conversion of current properties, storage of touring caravans and the use of mobile homes on the site.

A member of the public raised concern regarding works at Grange Meadow on Ingon Lane and the Clerk was asked to contact the Enforcement Officer at the Planning Authority.

2. Apologies

Apologies for absence were received on behalf of District Councillor – Councillor P Richards and County Councillor Mrs A Parry.

3. Declarations of Interest

Cllr Mrs Elliott declared a personal interest arising from the item regarding the Sports Club and took no part during discussion of this item.

4. Co-option of a Parish Councillor

Following the decision taken at the meeting of 10 September 2018 to co-opt Mrs Susan Main as a Parish Councillor, the Chairman welcomed Councillor Main to the Parish Council. The Clerk accepted Councillor Mains signed Declaration of Acceptance of Office form and Register of Member's Interest form.

5. To approve the Minutes of the meeting held on 10 September 2018

The Minutes of the Meeting held on 10 September 2018, having been previously circulated, were agreed and signed by the Chairman.

6. Matters Arising

a) Play Areas

Following the recent RoSPA Annual Inspection it was agreed that no major issues needed addressing, and Cllr P Smith would ensure that any equipment that had received advisories would be monitored and replaced if necessary.

The Chairman asked if Cllr P Smith could obtain quotations for the repainting of the climbing frame in a paint which was suitable for play areas.

b) Hurdlers Lane

Councillor P Cox reported that WRHA had not been in contact with WCC, as Councillor Anne Parry had suggested, to attempt to bring forward the installation of the gas pipe to Hurdler's Lane and therefore the approximate timescale for this remains at mid-end of November.

It was also reported that a new bathroom was being installed at one of the homes, but unfortunately, there had been problems due to poor design leaving cramped conditions resulting in the shower door banging into the wash hand basin, in addition to a leak which had left a hole in the ceiling below, which had been filled unsuccessfully and unsightly. The Independent Consultant which WRHA are using had visited this home to inspect the remedial work to the windows and found this had not been completed satisfactorily and in fact, had stated that the majority of the windows needed taking out and replacing. However, upon talking to WRHA, it appears the installation company is now In Administration.

There are still the original problems with damp inside one of the homes in their hall and this has not yet been looked at or any exploratory work carried out to ascertain the reason, along with the remedial roof work on 6 of the 8 homes still to be started. It has also been reported by one of the residents that since a bit of rain, her lounge floor has bowed yet again. This has still not been investigated.

c) Playing Field Working Group (PFWG)

Following a recent meeting of the PFWG, Councillor Kimberley reported that ideas for the use of the playing field are being considered and one idea was a proposal for a new combined use pavilion and nursery on the playing field to replace the current building. It was the recommendation of the PFWG that the Council should consider the proposal, and the request by Richard Yendall that it be agreed in principle.

The Parish Council supported the proposal in principle but confirmed that the PFWG would need to continue to consider all ideas from residents for the future use of the playing field.

A recommendation by the PFWG that the Council sets an annual budget for ongoing playground equipment maintenance when the PC budget is discussed in January was noted.

Councillor Pearson raised the proposal that there be separate bank account for the Snitterfield Playing Field charity. This was discussed, and this matter is to be referred to the PFWG.

A proposal (with example photographs) for a new design approach for the small playing field, showing a more natural environment for young children, and previously presented at the PFWG meeting, was considered. Concern was expressed that the play equipment could be subject to damage and misuse by older age groups, but the outcome of the public consultation to be undertaken will be taken into account.

d) Website

Councillor C Pearson was in the final stages of creating the new website and asked members to ensure that any information which was under their remit, was accurate.

e) Village Signage

The Clerk had liaised with the County Council who was looking to address the urgent matters relating to broken signage.

Councillor S Main had offered to take over the issues relating to other outstanding matters regarding signage and the Clerk was asked to forward the information to her.

f) Village Planters

The Chairman proposed a vote of thanks to Mr & Mrs D Tweed for their continued hard work in planting and caring for the village planters in the village.

The Chairman also proposed a vote of thanks to Mr Alastair Jones, of the Domestic Wild Fowl Trust who continued to sponsor the village planters.

7. Finance

a) Income & Expenditure

The Parish Clerk circulated schedules of Income and Expenditure relating to September 2018 and the schedules were accepted by members.

8. Conclusion of Audit

The Clerk reported that the External Audit had been completed and returned from PFK Littlejohn.

9. Planning

The Clerk had previously circulated a schedule relating to all current planning applications which is appended to these minutes.

10. Arrangements for Remembrance Sunday

The Clerk confirmed that she had made the necessary arrangements for Remembrance Sunday and ordered a wreath for the Chairman to lay at the memorial on Remembrance Sunday.

Councillors C Kimberley, C Elliott, S Main and P Cox were to act as Marshalls on the day.

11. Neighbourhood Plan

Cllr C Kimberley was co-ordinating the delivery of the Neighbourhood Plan to each property in the village.

12. Flooding

Councillor C Pearson reported that she was in the process of re-submitting the grant application for a trash screen at Bearley Brook.

13. Correspondence

- 14 September – WCC Road Closure Notice The Green
- 18 September – WALC Community Fund
- 26 September – SDC Draft Statement of Community Involvement
- 2 October - Draft Local Industrial & Economic Development Strategy
- 2 October – Closure of Kings Lane 26 to 30 October 2018

14. Speed Watch

Councillor P Cox was progressing with the Speed Watch Group.

15. Village Hall

Councillor P Blanchard reported that the Village Hall Management Committee (VHMC) had secured a donation from the National Lottery for £10,000 and a donation of £2,000 from Tesco and a further £500 had been raised from the recent ‘Queen Rocks’ Concert.

The VHMC were to host a Remembrance Supper on Saturday 10 November.

Mr Turner was to make a generous donation of sanitary ware towards the refurbishment of the toilets.

Mrs H Schimdt-Hansen asked members of the Parish Council if they would pay for the cost of an asbestos survey which was expected to be in the region of £300.00 and Members supported the proposal subject to quotations.

16. Observations from Parish Councillors

Councillor C Elliott asked the Clerk when the new lamp columns on Park Lane were to be installed and requested that the old columns be removed.

Councillor P Smith expressed concern regarding the overgrown trees and shrubs near to the war memorial and the Clerk was asked to contact the relevant body. Councillor Smith was to meet with Mees Wood to ensure that the overgrown vegetation belonging to the Parish Council, be removed.

Councillor G Norris asked for an update regarding the illegal tipping at Ingon Lane. The Clerk was to ask the County Council for an update following the Enforcement Notice which had been served to the land owners in 2017.

17. Public Questions

Mrs H Schimdt-Hansen asked for an update following the issue raised in the September regarding the land on Kings Lane where she believed that there had been a number of trees removed and water pipes had been laid, along with a new electricity supply.

The meeting finished at 9.15pm

Signed.....Designation.....Date.....

Planning Schedule – September 2018

Application Number	Application Details	Comments required by	SPC Comment	SDC Comment
18/00295/FUL	Blackhill Farm, Warwick Road Alteration, conversion and change of use of a range of linked agricultural / storage buildings to form a 3 bedroom dwelling, including demolition of a partially derelict barn and extension over part of the former footprint of the demolished structure. Change of use of agricultural land to residential	21/03/18	Support – providing the permission granted on 28 th January 2010 for a replacement dwelling to be built on land that includes part of the site for the current application is no longer extant. [09/02324/FUL]	Granted 13/9/18
18/00295/FUL	Amended:	21/05/18	Support amended	
18/01709/FUL	Pipers, 2 Church Lane Erection of a garden room with surrounding wooden decking	15/08/18	Support	Withdrawn 25/9/18
18/01790/FUL	Meads End, 5 Frogmore Road Proposed first floor extension above garage, two storey front extension and single storey rear extension. External alterations to dwelling including new windows and addition of cladding, stone and render	16/08/18	Support	
18/01880/FUL	Hillcrest, 5 Bell Lane Raising roof for loft conversion providing 2no. bedrooms and new rear single storey extension	8/8/18	Support	Withdrawn 19/09/18
18/01883/FUL	Construction of a south western relief road to Stratford-upon-Avon Land Between B439 Evesham Rd/Luddington Rd & A3400 Shipston Rd, Including Land Between Luddington Rd & Stratford Racecourse, Land Between River Avon & River Stour/B4362 Clifford La And Land Between B4362 Clifford La And A3400 Shipston Road	31/10/18		
18/01892/OUT	Long Marston Airfield, Campden Road, Lower Quinton Outline application (with all matters reserved) for a phased development comprising up to 3,100 new homes (Class C2/C3), employment (Use Classes B1 (a)-(c), including business park of approximately 5.7ha (gross) and further employment space/land within mixed-use areas, village centre comprising a range of uses (Use Classes A1-A5/B1(a)/D1/D2), plus two primary schools and one secondary school. Provision of new open space including parks and amenity space. Provision of a new access junction from Campden Road. Associated infrastructure, utilities, engineering and landscaping works including sustainable drainage systems. The proposal incorporates the demolition/removal of the runways and other hardstanding and identifies existing structures	31/10/18		
18/02423/ADV	Mercedes-Benz Of Stratford-Upon-Avon Warwick Road, Black Hill Various illuminated and non-illuminated replacement external car dealership and forecourt signs	19/10/18		
18/02426/VARY	Snitterfield Village Hall Variation of Condition 2 of planning permission 16/01890/FUL dated 9 August 2016 to allow	21/09/18	No representation	

	omission of glazed canopy, alterations to front entrance canopy, single storey side extensions and rear alterations. Original description of development: Single Storey Rear Extension, single storey side extension and glazed canopy, new front entrance canopy			
18/02454/FUL	Bellbrook House, Bell Lane Removal of existing conservatory to allow for the addition of a timber and double glazed garden room	1/10/18	Support	
18/02564/FUL	9 Pigeon Green Single storey rear extension, orangery with an atrium roof	26/10/18		
18/02633/FUL	Parkview, Church Road Construction of glazed link extension between outbuilding and dwelling, conversion of outbuilding to habitable accommodation, construction of open porch, insertion and replacement of windows and render; replacement gates and proposed fence, addition of roof-light, extension of chimney stack, alterations to outbuilding and hard landscaping	9/10/18		
18/02634/LBC	Parkview, Church Road Construction of glazed link extension between outbuilding and dwelling, conversion of outbuilding to habitable accommodation, construction of open porch, insertion and replacement of windows and render; replacement gates and proposed fence, addition of roof-light, extension of chimney stack, alterations to outbuilding and hard landscaping, re-roofing and repairs to chimney stacks, gutters and downpipes and windows and various internal and external alterations	9/10/18		

Tree Applications

Application Number	Application Detail	Comments required by	SPC Comment	SDC Comment
18/02293/TREE	3 The Terrace, The Green T1 – silver birch – Reduce in height from 5 approx. 12.2 metres to 9.8 metres and spread from approx. 9 metres to 5 metres. Shape and balance tree with maximum reduction of 2 metres	22/08/18	Support	No Objection
18/02710/TREE	The Cottage, The Green T1 – holly – Fell T2 – lilac – Fell	4/10/18	Support	
18/02835/TREE	Meadow View, The Green T1 – Hornbeam - Fell	16/10/18		
18/02884/TREE	Bellbrook House, Bell Lane T1 - magnolia - Crown reduction by up to 1.5m T2 - conifer hedge - Reduction in height by up to 2m T3 - conifer - Reduction in height by up to 2m T4 - oak - Perform branch tip reductions of up to 2.5m on branches highlighted in photo to lessen canopy bias and improve appearance T5 - ash - Perform branch tip reductions of up to 2.5m on lower branches highlighted in photo T6 - lime - Removal dead wood. Removal of two lowest branches highlighted in photo	23/10/18		